



# EWERBY & EVEDON PARISH COUNCIL

## RISK ASSESSMENT AND INTERNAL CONTROLS

### 1. Introduction

- 1.1. The Ewerby and Evedon Parsh Council (“EEPC”) reviews its Risk Assessment at the Annual General Meeting each year.
- 1.2. An independent Risk Assessment is produced Annually for the Playing Field, most recently in August 2025 by RoSPA.
- 1.3. The EEPC either owns or has responsibility for the Village Cross, four seats, three notice boards, the village cemetery and the Parish Land of approximately 10 acres. In addition the EEPC has assumed responsibility for the village Playing Field. The Playing Field is owned by NKDC.
- 1.4. Injury to members of the public has been identified as the principal risk to the EEPC from the use or misuse of the assets referred to above.

### 2. Playing Field

- 2.1. The Playing Field is inspected annually by a third party (RoSPA) and reported on. The report is reviewed by the EEPC and actioned accordingly.
- 2.2. The Playing Field is mown approximately every ten days in the summer months. Any issues noted are reported to the Clerk and actioned accordingly.
- 2.3. Public Liability insurance cover is in place with a limit of £10 million.

### 3. Cemetery

- 3.1. The Cemetery is mown approximately every ten days in the summer months. Any issues noted are reported to the Clerk and actioned accordingly.
- 3.2. Public Liability insurance cover is in place with a limit of £10 million.

### 4. Other Parish Assets

- 4.1. Public Liability insurance cover is in place with a limit of £10 million.

### 5. Parish Land

- 5.1. The Parish Land is let to a local farmer. There are no trees on the land. The tenant is responsible of the land and the risks associated with it. Therefore it is considered that there are no significant risks attached to the ownership of the land.

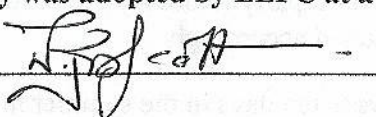


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## INTERNAL CONTROLS

1. All cheque payments and bank transfers require two signatures from a panel comprising of the Chairman and either the Vice Chairman or the Clerk. The majority of payments are now made using internet banking. All invoices are forwarded to the Chairman for authorisation before payment.
2. All payments and receipts are reported and authorised at Parish Council Meetings.
3. A budget is prepared every year in support of the Precept request. Any payments not forecast in the adopted budget are subject to prior agreement by the Council.
4. Internal audit scrutinise all receipts and payments annually.
5. No cash payments are made.
6. Standard fidelity cover is incorporated in the Council's insurance policy.

This policy was adopted by EEPC at a meeting held on: 06/05/26.

Signed: 

(Chair)

Review date: 06/05/26.